|  |
| --- |
| **INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN AND PEER REVIEW** |

**User Information**

|  |  |
| --- | --- |
| **Name;** | **Evaluation Type** |
| **Building:** | **Evaluation Cycle:** |
| **Grade/Department:** | **Date Submitted:** |
| **Administrator Assigned:** | **Date** |

* In cooperation with the teacher's evaluator, the teacher employed by a school district shall develop an individual professional development plan. The purpose of the plan is to promote individual and group career development. The plan may be from one to three years in duration.
* Rationale: Why did you choose to enhance your growth in this area? (Include the data sources used to determine the need for this goal.)
* When writing your goal remember to use a SMART Goal: S=
* The individual plan shall be based, at minimum, on:
  + needs of the teacher,
  + Iowa Teaching Standards, and
  + student learning goals of the attendance center and the school district

**Please read all instructions carefully to ensure the proper workflow of this form. Thanks!**

|  |
| --- |
| **Goals and Implementation** |

**These two items should be completed in September or October. When you (the teacher) complete the goal area and implementation plan, you will choose**

**Goal Area (Include Standards Addressed) SMART Goal:**

​

**Implementation Plan (Steps that will be taken, include timeline):**

​

**Plan Duration**

|  |
| --- |
| Evidence & Reflection |

**Throughout the year, you (the teacher) can add evidence/documentation regarding your goals. You can open this form as many times as you need throughout the year.**

**Evaluation/Documentation (Evidence that the goal was met/not met):**

**Personal Reflection (You become professionally stronger when you really think about and articulate what you learned and how it fits into your evolving philosophy of education. Answer the question: How did you develop professionally? Specifically, what did you learn?) Use this space for the annual update and start with the date for each entry.**

**Link any evidence you would like to share:**

|  |
| --- |
| **Peer Review - Non-Evaluative** |

This is your peer review section. Include the date and peers present as well as any reflections you want to share. If you have more than three meetings during the year, you can include those dates and peers present in the reflections/comments section.

**This is non-evaluative.** Peer review does not need to be completed the year you are on the evaluative cycle.

**You can open this form as many times as you need throughout the year.**

**Meeting 1 - Date**

**Meeting 1 - Peers Present**

**Meeting 2 - Date**

**Meeting 2 - Peers Present**

**Meeting 3 - Date**

**Meeting 3 - Peers Present**

|  |
| --- |
| **Reflections/Comments from Peer Reviews** |

**Please share comments on your peer reviews.**

|  |
| --- |
| **Administrative Comments and Reflections** |

**Administrators Reflection and Comments**

|  |
| --- |
| **End of Year** |

**At the end of the year, when you are completely ready to submit your IPDP and Peer Review, Turn into your administrator. This MUST be turned in before leaving at the end of the year.**

Educator’s Signature:Date of Approval:

Evaluator’s Signature:Date of Approval:

**Reflections/Comments from Peer ReviewsReflections/Comments from Peer Reviews**